

# ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1 11

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 02/09/2016		2. CONTRACT NO. (If any) EP-W-12-020		6. SHIP TO:	
3. ORDER NO. 0008		4. REQUISITION/REFERENCE NO. PR-OSWER-15-00597		a. NAME OF CONSIGNEE  Rachel Lentz	
5. ISSUING OFFICE (Address correspondence to) SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460				b. STREET ADDRESS OBLR Ariel Rios Building 1200 Pennsylvania Avenue, N.W. Mail Code: 5105T	
				c. CITY Washington	e. ZIP CODE 20460
7. TO: Sabrina Brown				f. SHIP VIA	
a. NAME OF CONTRACTOR ICF INCORPORATED, L.L.C.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY REFERENCE YOUR:  Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
c. STREET ADDRESS 9300 LEE HIGHWAY (b)(4)				Except for billing instructions on the reverse, this delivery order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY FAIRFAX		e. STATE VA	f. ZIP CODE 220316050		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE OBLR	

11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB					
13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	
a. INSPECTION	b. ACCEPTANCE				

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 072648579 COR/Invoice Approver: Juan Tanon  Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Brownfields Grants Program Support. Continued ...					

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:						
	a. NAME RTP Finance Center						\$482,217.00
	b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive						\$482,217.00
c. CITY Durham				d. STATE NC	e. ZIP CODE 27711		17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)

02/22/2016

ELECTRONIC SIGNATURE

23. NAME (Typed)

Lynette Gallion

TITLE: CONTRACTING/ORDERING OFFICER

## ORDER FOR SUPPLIES OR SERVICES

PAGE NO

## SCHEDULE - CONTINUATION

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO.	ORDER NO.
02/09/2016	EP-W-12-020	0008

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
0001	<p>The terms and conditions of contract EP-W-12-020 are hereby incorporated by reference. Services rendered under this task order are for non-severable services. This is a time-and-materials task order and is subject to the Limitation of Cost and Limitation of Funds clauses.</p> <p>The contractor shall perform services in accordance with the attached Statement of Work and the contractor's proposal dated December 23, 2015 in the amount of \$482,217.00.</p> <p>The task order base period of performance is February 10, 2016 through August 13, 2017. The task order ceiling is \$482,217.00. The contractor exceeds this amount at its own risk. The task order is hereby incrementally funded in the amount of \$200,000.00, estimated to cover a period of performance through September 25, 2016. TOCOR: Rachel Lentz Max Expire Date: 08/13/2017 Admin Office: SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460 Period of Performance: 02/10/2016 to 08/13/2017</p> <p>Task Order 0008 Ceiling and Funding - Base Period Incrementally Funded Amount: \$200,000.00</p> <p>Accounting Info: 15-16-B-D1D-301D43-2505-15D1D1B022-001 BFY: 15 EFY: 16 Fund: B Budget Org: D1D Program (PRC): 301D43 Budget (BOC): 2505 Job #: GQ00BZ00 DCN - Line ID: 15D1D1B022-001 Funding Flag: Complete Continued ...</p>				482,217.00	

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$482,217.00

ORDER FOR SUPPLIES OR SERVICES  
SCHEDULE - CONTINUATION

PAGE NO  
3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER  
02/09/2016

CONTRACT NO.  
EP-W-12-020

ORDER NO.  
0008

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	Funded: \$200,000.00  The obligated amount of award: \$200,000.00. The total for this award is shown in box 17(i).					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

## **BROWNFIELDS AND LAND REVITALIZATION ANALYTICAL AND TECHNICAL SUPPORT CONTRACTS**

TASK ORDER #: 0008  
TASK ORDER TITLE: Brownfields Grants Program Support

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### **I. BACKGROUND**

EPA's Office of Brownfields and Land Revitalization (OBLR) provides financial and technical assistance for Brownfields and Land Revitalization activities through an approach based on four main goals: Protecting the Environment, Promoting Partnerships, Strengthening the Marketplace, and Sustaining Reuse. The Brownfields Program is designed to empower states, communities, and other stakeholders in economic redevelopment and work together in a timely manner to prevent, assess, safely clean up, and sustainably reuse Brownfields. A Brownfield is a property, the expansion, redevelopment, or reuse of which may be complicated by the presence, or potential presence, of a hazardous substance, pollutant, or contaminant and may include properties contaminated by petroleum, controlled substances and mine scarred land. The mission of EPA's Land Revitalization Program is to restore land and other natural resources into sustainable, resilient community assets that maximize beneficial economic, ecological and social uses and ensure the protection of human health and the environment. OBLR works with States, local governments, Federally recognized Indian Tribes, community representatives, other Federal agencies, and other stakeholders to implement OBLR commitments and initiatives.

### **II. SCOPE OF WORK**

The scope of this Task Order is to assist OBLR and Regional staff in providing technical assistance to Headquarters (HQ), project officers and regional brownfield staff managing Assessment, Cleanup, Revolving Loan Fund, Environmental Workforce Development and Job Training, Area Wide-Planning, and State and Tribal Response Program Grants. This assistance will be provided by developing and updating materials used by HQ and Regional Brownfield staff and conducting research into the effectiveness of various grant practices and programs. The scope of work includes developing or modifying administrative manuals, creating other reference and training modules, developing a grants policy and legal reference library, and providing research on the effectiveness and outcomes of our grant practices and programs.

Work to be performed under this Task Order aligns with the following Task Areas of the Contract Statement of Work: 1) Technical Research and Analytical Support, 2) Program Evaluation Support, 6) Guidance Support, 7) Training Support and Technical Assistance for Federal and Nonfederal Organizations and Individuals, and 11) Program Implementation Support.

### **III. TASKS**

#### **TASK 1 Update/Develop Grant Administrative Manuals or Reference Guide Materials for Various Brownfields Grant Programs**

Under this task, the contractor shall update and/or create Administrative Manuals for various Brownfields Grant Programs. The contractor shall revise the Administrative Manuals for the Brownfields Assessment, Revolving Loan Fund and Cleanup Grant Programs. The contractor shall also work with EPA HQ Program Leads to develop and create Administrative Manuals for the Area-Wide Planning Grant Program and the Environmental Workforce Development and Job Training Grant Program. The



contractor shall also work with the EPA HQ Program Lead to develop reference guide materials related to the State and Tribal Response Program. As part of this task, the TOCOR will identify the workgroup members, however, the contractor shall be responsible for arranging, coordinating, and facilitating workgroup calls and shall also be responsible for preparing and sending out call agendas, call minutes and draft materials for review/comment by the workgroup members.

**Assessment Grant Administrative Manual** – The contractor shall update the Assessment Grant Administrative Manual. For planning purposes, the contractor shall assume that the revisions for the Assessment Grant Administrative Manual are 90% complete. All chapters of the manual have been revised and the final Regional/OBLR edits need to be incorporated into the document. Upon receipt and incorporation of the TOCOR's comments, the document will go through internal review (Office of General Counsel (OGC), OBLR management). The contractor shall incorporate OGC/OBLR management comments into the document to form the final document. The contractor shall format the final manual for printing and posting on EPA's web site.

**Revolving Loan Fund (RLF) Grant Administrative Manual** – The contractor shall update the RLF Grant Administrative Manual. For planning purposes, the contractor shall assume that revisions of the (RLF) Grant Administrative Manual is 50% completed. The contractor shall work with a small workgroup of EPA Brownfields Staff to complete draft revisions of the remaining 5 chapters of the RLF Grant Administrative Manual. After workgroup calls, the contractor shall incorporate Regional/OBLR comments into the manual to form a semi-final draft of the manual. Upon receipt and incorporation of the TOCOR's comments, the document will go through internal review (OGC, OBLR management). The contractor shall incorporate OGC/OBLR management comments into the document to form the final document. The contractor shall format the final manual for printing and posting on EPA's website.

**Cleanup Grant Administrative Manual** – The contractor shall update the Cleanup Grant Administrative Manual. For planning purposes, the contractor shall assume that revisions of the Cleanup Grant Administrative Manual is 0% completed. The contractor shall take relevant cleanup information from the revised RLF Administrative Manual and incorporate these sections in the Cleanup Grant Administrative Manual. This will form the first draft of the working copy of the manual. The contractor shall work with a small workgroup of EPA Brownfields Staff to review and revise the remainder of the Cleanup Grant Administrative Manual. After workgroup calls, the contractor shall incorporate Regional/OBLR comments into the manual to form a second semi-final draft of the manual. Upon receipt and incorporation of the TOCOR's comment, the document will go through internal review (OGC, OBLR management). The contractor shall incorporate OGC/OBLR management comments into the document to form the final document. The contractor shall format the final manual for printing and posting on EPA's website.

**Area Wide Planning (AWP) Grant Administrative Manual** – The contractor shall develop an AWP Grant Administrative Manual. For planning purposes, the contractor shall assume they will work with the EPA AWP Program Lead to prepare a draft outline of the manual and work with a small workgroup of EPA Brownfield Staff to further refine the AWP Grant Administrative Manual. The contractor shall draft the manual, gather Regional/OBLR comments, incorporate comments, complete a second round of review/comments, and incorporate final edits. The document then needs to go through internal review (OGC, OBLR management). Those review comments shall be incorporated into the document and the final document formatted for printing and posting on EPA's website.

Environmental Workforce Development and Job Training (EWDJT) Grant Administrative Manual - The contractor shall develop an EWDJT Grant Administrative Manual. For planning purposes, the contractor shall assume they will work with the EPA HQ lead for the EWDJT Program to prepare a draft outline of the manual and work with a small workgroup of EPA Brownfield Staff to further refine the EWDJT Grant Administrative Manual. The contractor shall draft the manual, gather Regional and OBLR comments, incorporate comments, complete a second round of review/comments, and incorporate final edits. The document then needs to go through internal review (OGC, OBLR management). Those review comments shall be incorporated into the document and the final document formatted for printing and posting on EPA's website.

State and Tribal Response Program Reference Guide Materials – The contractor shall develop reference guide materials related to the State and Tribal Response Program. For planning purposes, the contractor shall assume they will work with the EPA HQ lead for the State and Tribal Response Program to prepare a draft outline of the guide and work with a small workgroup of EPA Brownfield Staff to further refine the state and tribal reference guide materials. The contractor shall draft the materials, gather Regional and OBLR comments, incorporate comments, complete a second round of review/comments, and incorporate final edits. The document will go through internal review (OGC, OBLR management). Those review comments shall be incorporated into the guide and a final document formatted for printing and posting on EPA's website.

DELIVERABLES	DUE DATES
<b>Assessment Grant Administrative Manual</b> <ul style="list-style-type: none"> <li>▪ Incorporated Regional comments and prepare final copy form OGC/OBLR management review.</li> <li>▪ Incorporate OGC/OBLR management comments and prepare and format final copy ready for printing/posting.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Incorporate Regional comments within 60 days from receipt of the current assessment manual materials.</li> <li>▪ Incorporate OGC/OBLR management comments, prepare, and format final copy formatted and ready for posting within 30 days of receipt of comments from TOCOR.</li> </ul>
<b>RLF Grant Administrative Manual</b> <ul style="list-style-type: none"> <li>▪ Incorporated Regional comments and prepare final copy form OGC/OBLR management review.</li> <li>▪ Incorporate OGC/OBLR management comments and prepare and format final copy ready for printing/posting.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Incorporate Regional/OBLR comments within 60 days from receipt of the current RLF manual materials.</li> <li>▪ Incorporate OGC/OBLR management comments, prepare, and format final copy formatted and ready for posting within 30 days of receipt of comments from TOCOR.</li> </ul>
<b>Cleanup Grant Administrative Manual</b> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Draft Cleanup Administrative Manual</li> <li>▪ Incorporated Regional comments and prepare 2<sup>nd</sup> draft and semi-final drafts of the manual.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Prepare 1<sup>st</sup> draft within 90 days from receipt of final RLF manual.</li> <li>▪ Incorporate Regional/OBLR comments and deliver 2<sup>nd</sup> draft 30 days from receipt of comments.</li> </ul>

<ul style="list-style-type: none"> <li>▪ Incorporate OGC/OBLR management comments and prepare and format final copy ready for printing/posting.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Incorporate Regional/OBLR comments and deliver semi-final draft 30 days from receipt of comments.</li> <li>▪ Incorporate OGC/OBLR management comments, prepare, and format final copy formatted and ready for posting within 30 days of receipt of comments from TOCOR.</li> </ul>
<p>AWP Grant Administrative Manual</p> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Draft AWP Administrative Manual</li> <li>▪ Incorporated Regional comments and prepare 2<sup>nd</sup> draft and semi-final drafts of the manual.</li> <li>▪ Incorporate OGC/OBLR management comments and prepare and format final copy ready for printing/posting.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Prepare 1<sup>st</sup> draft within 120 days from the kick off meeting with AWP lead.</li> <li>▪ Incorporate Regional/OBLR comments and deliver 2<sup>nd</sup> draft 60 days from receipt of comments.</li> <li>▪ Incorporate Regional/OBLR comments and deliver semi-final draft 30 days from receipt of comments.</li> <li>▪ Incorporate OGC/OBLR management comments, prepare, and format final copy formatted and ready for posting within 30 days of receipt of comments from TOCOR.</li> </ul>
<p>EWDJT Grant Administrative Manual</p> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Draft EWDJT Administrative Manual</li> <li>▪ Incorporated Regional comments and prepare 2<sup>nd</sup> draft and semi-final drafts of the manual.</li> <li>▪ Incorporate OGC/OBLR management comments and prepare and format final copy ready for printing/posting.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Prepare 1<sup>st</sup> draft within 120 days from the kick off meeting with the EWDJT lead</li> <li>▪ Incorporate Regional/OBLR comments and deliver 2<sup>nd</sup> draft 60 days from receipt of comments.</li> <li>▪ Incorporate Regional/OBLR comments and deliver semi-final draft 30 days from receipt of comments.</li> <li>▪ Incorporate OGC/OBLR management comments, prepare, and format final copy formatted and ready for posting within 30 days of receipt of comments from TOCOR.</li> </ul>
<p>State and Tribal Reference Guide Materials</p> <ul style="list-style-type: none"> <li>▪ 1<sup>st</sup> Draft of reference guide materials</li> <li>▪ Incorporated Regional/OBLR comments and prepare 2<sup>nd</sup> draft and semi-final drafts of the materials.</li> <li>▪ Incorporate OGC/OBLR management comments and prepare and format final copy ready for printing/posting.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Prepare 1<sup>st</sup> draft within 120 days from the kick off meeting with the state and tribal lead.</li> <li>▪ Incorporate Regional/OBLR comments and deliver 2<sup>nd</sup> draft 30 days from receipt of comments.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Incorporate Regional/OBLR comments and deliver semi-final draft 30 days from receipt of comments.</li> <li>▪ Incorporate OGC/OBLR management comments, prepare, and format final copy formatted and ready for posting within 30 days of receipt of comments from TOCOR.</li> </ul>
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## **TASK 2            Develop/Update EPA Brownfields Staff Training Materials (aka Boot Camp modules)**

The contractor shall develop/update existing Bootcamp training materials developed for Brownfields staff. These training modules and self-guided presentations will be part of a reference guide for new Brownfields Staff or detailees working in Brownfields. Part of the TO will be to organize existing materials/develop additional PowerPoint or other materials so they can be used as part of a self-guided instruction system that will be as understandable and useful for new POs entering the program. For planning purposes, the contractor shall review the existing 12 Bootcamp modules and associated audio files and accompanying materials and shall make any necessary revisions/edits necessary to bring them up to date. In addition, the contractor shall develop up to ten new Bootcamp training modules depending on staff surveys on training needs that was distributed in August 2015. The topics for these modules will be determined and communicated to the contractor via a Technical Direction (TD). For example, past trainings have focused on All Appropriate Inquiry, Grants Management, Sustainability, Developing Quality Assurance Project Plans (QAPP), and Eligibility Determinations. For planning purposes, these modules will be similar in nature to the existing 12 Bootcamp modules as far as level of complexity and detail for a 60 to 90 minute presentation or training session.

DELIVERABLES	DUE DATES
Update existing Bootcamp modules	<ul style="list-style-type: none"> <li>▪ Initial updates of modules 120 days from date of initial meeting with Bootcamp Lead.</li> <li>▪ Final updates 14 days of receipt of TOCOR comments.</li> </ul>
Develop up to ten new Bootcamp training modules	<ul style="list-style-type: none"> <li>▪ Initial draft within 60 days of being notified of the new bootcamp module topic.</li> <li>▪ Final draft within 14 days of receipt of TOCOR comments.</li> </ul>

## **TASK 3            Create Technical Assistance to Brownfields Communities (TAB) Highlight Report and other Program Analysis**

The contractor shall provide technical support by creating a report highlighting the technical assistance provided by the TAB grantees to communities. The contractor shall work with the three TAB grantees to update an existing TAB Highlights Report.

In addition, the contractor shall work with the EPA OBLR TAB Lead and TABs to gather information and complete an analysis of the TAB activities to determine which TAB activities benefit communities the most and identify additional activities that TABs could provide to enhance the social benefits of brownfield assessment, cleanup, and reuse to the community.

- The contractor shall work with the EPA HQ PO to develop a data analysis approach, compile the necessary information and complete the analysis.
- Areas that need to be addressed in the data analysis include the various ways that the TAB program helps communities to
  - successfully find sources of leveraged funding including compete for brownfields grant funding,
  - address brownfields sites, and
  - build a sustainable brownfields program.

DELIVERABLES	DUE DATES
Highlights Report <ul style="list-style-type: none"> <li>▪ Draft report</li> <li>▪ Final report</li> </ul>	<ul style="list-style-type: none"> <li>▪ Draft report 60 days after receipt of current TAB highlight report and input from the TABs.</li> <li>▪ Final report within 30 days of receipt of TOCOR comments on draft report.</li> </ul>
TAB Benefits Analysis <ul style="list-style-type: none"> <li>▪ Draft report</li> <li>▪ Final report</li> </ul>	<ul style="list-style-type: none"> <li>▪ Draft report 120 days after meeting with TAB PO/TABs to discuss.</li> <li>▪ Final report within 30 days of receipt of TOCOR comments on draft report.</li> </ul>

#### **TASK 4            Create Grants Policy and Legal Reference Library**

The contractor shall provide technical support in creating a Brownfields Grants Policy and Legal Reference Library (Reference Library) by compiling/consolidating brownfield grant policy and legal opinions issued since the passage of the Brownfields Law. The Brownfields Program has approximately 500 pieces of policy information and legal opinion related to questions about brownfields grants (general grants administration, ownership, eligibility, assessment, RLF, cleanup, AWP, EWDJT, state and tribal, and k6 grants). The contractor shall work closely with the TOCOR to collect the policy and legal information, review and organize the current information (most in email form), analyze the information, develop a draft framework/outline/approach for the Reference Library, and develop draft generic question and answers for inclusion in the Reference Library. The draft Reference Library will be reviewed by OBLR/OGC and. The contractor shall incorporate any final edits into the Reference Library. As part of the Reference Library, the contractor shall incorporate a searchable format so that EPA staff can easily locate and find specific Q&A information.

DELIVERABLES	DUE DATES
Reference Library <ul style="list-style-type: none"> <li>▪ Provide draft Reference Library framework/outline/approach.</li> <li>▪ Draft Q&amp;As</li> </ul>	<ul style="list-style-type: none"> <li>▪ Framework/outline/approach for Reference Library within 30 days after call with the EPA Reference Library POC.</li> </ul>

<ul style="list-style-type: none"> <li>Final Q&amp;As</li> </ul>	<ul style="list-style-type: none"> <li>Draft Q&amp;As within 120 days of receipt of emails and related documents that need to be put into Q&amp;A form. framework/outline/approach</li> <li>Final Q&amp;As within 30 days of receipt of TOCORs comments on draft Q&amp;As.</li> </ul>
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#### **TASK 5                      Evaluate Brownfields Grant Program Efficiencies and Impact of Grant Solicitation/Policy Changes**

The contractor shall provide technical support in evaluating and assessing the Brownfields grant program efficiencies.

Grant Competition Efficiency Report - Various changes have been incorporated as part of the grant competitions. The contractor shall evaluate the data to determine the impact of various grant solicitation and grant competition process improvements; specifically if any program efficiencies were gained and resulted in improvements in the timeliness of the grant competition and ultimate grant awards. The contractor shall assist OBLR with developing and drafting an annual assessment report on grant efficiency outcomes. For planning purposes, the contractor shall assume they will follow the format for existing annual grant efficiency reports and that the data needed for the analysis will be provided by the TOCOR with minimal research necessary on the part of the contractor.

Evaluation of Grant Changes - The contractor shall assist in evaluating the impact of various changes in the grant solicitations and competition process/policy and how these changes have impacted the program and the program efficiency. The contractor shall also provide research which will be used in the development of future solicitations and potential policy changes. The contractor shall evaluate such topics as: 1) the use of home region reviewers, 2) scoring trends between regions to determine if there are biases, 3) having applicants sit out a year, and 4) whether our grant application pool and selections mirrors the spectrum of communities in the US (i.e., % small, % rural, etc...). For planning purposes, the contractor shall assume they will need to analyze the impact of 4 changes to the solicitation and/or competition process/policy.

Grant Process Improvement Development – The contractor shall be tasked to develop materials the program office can use to implement new grant program efficiencies. The areas the contractor shall assist with include: 1) increased use of technology to automate aspects of the competition process and reviewer evaluation forms and/or QA data generated during the competition, and 2) use of post-award grant efficiencies such as development of model documents, templates, checklists, example documents. For planning purposes, the contractor shall assume they will need to develop materials for 2 technology related projects and 10 post-award grant efficiency documents.

DELIVERABLES	DUE DATES
Grant Competition Efficiency Report <ul style="list-style-type: none"> <li>Draft efficiency report</li> <li>Final efficiency report</li> </ul>	<ul style="list-style-type: none"> <li>Draft report 60 days after receipt of the raw data from the TOCOR.</li> <li>Final report within 30 days of receipt of TOCOR comments on draft report.</li> </ul>

Evaluation of Impact of Grant Changes	<ul style="list-style-type: none"> <li>▪ Draft report 90 days after meeting with Grants POC and receipt of data needed for evaluation.</li> <li>▪ Final report within 30 days of receipt of TOCOR comments on draft report.</li> </ul>
Grant Process Improvement Development	<ul style="list-style-type: none"> <li>▪ Draft material on each process improvement 120 days after meeting with Grants POC on that specific process improvement.</li> <li>▪ Final report within 30 days of receipt of TOCOR comments on draft report.</li> </ul>

#### IV. POINT OF CONTACT

***Contracting Officer's Representative***

*Juan Tanon*

*tanon.juan@epa.gov*

***Task Order Contracting Officer's Representative***

*Rachel Lentz*

*lentz.rachel@epa.gov*



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6)	
SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ICF INCORPORATED, L.L.C. Attn: Sabrina Brown 9300 LEE HIGHWAY (b)(4) FAIRFAX VA 220316050		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 072648579		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-020 0008 10B. DATED (SEE ITEM 13) 02/09/2016	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 072648579

COR/Invoice Approver: Juan Tanon

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Brownfields Grants Program Support.

TOCOR: Rachel Lentz Max Expire Date: 08/13/2017

The purpose of this modification is to request that funding in the amount of \$200,000.00 will be obligated from the base award processed on February 22, 2016. All other terms and conditions remain unchanged.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynette Gallion	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 03/31/2016



## CONTINUATION SHEET

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NAME OF OFFEROR OR CONTRACTOR

ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Other Administrative Action</p> <p>Total Amount for this Modification: \$0.00</p> <p>New Total Amount for this Version: \$0.00</p> <p>New Total Amount for this Award: \$482,217.00</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center</p> <p>Mail Drop D143-02</p> <p>109 TW Alexander Drive</p> <p>Durham NC 27711</p> <p>Period of Performance: 02/10/2016 to 08/13/2017</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 3	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OLEM-16-00433	
6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6)		5. PROJECT NO. (If applicable)	
US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460					
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)		(x)		9A. AMENDMENT OF SOLICITATION NO.	
ICF INCORPORATED, L.L.C. Attn: Sabrina Brown 9300 LEE HIGHWAY (b)(4)				9B. DATED (SEE ITEM 11)	
FAIRFAX VA 220316050		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-020 0008	
CODE 072648579		FACILITY CODE		10B. DATED (SEE ITEM 13) 02/09/2016	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$200,000.00  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds (Apr 1984)

**E. IMPORTANT:** Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 072648579

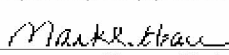
COR/Invoice Approver: Juan Tanon

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Brownfields Grants Program Support.

TOCOR: Rachel Lentz Max Expire Date: 08/13/2017

The purpose of this modification is to obligate incremental funding in the amount of \$200,000.00 to the Base Period. The funding on this TO therefore increased from \$200,000.00 by \$200,000.00 to \$400,000.00 under the Base Period, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The base period ceiling remains unchanged at \$482,217.00. All other terms and conditions remain unchanged. Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)	
		Mark Heare	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		 (Signature of Contracting Officer)	ELECTRONIC SIGNATURE

REFERENCE NO. OF DOCUMENT BEING CONTINUED  
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[illegible]

NAME OF OFFEROR OR CONTRACTOR  
 ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 02/10/2016 to 08/13/2017				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ICF INCORPORATED, L.L.C. Attn: Sabrina Brown 9300 LEE HIGHWAY (b)(4) FAIRFAX VA 220316050		9A. AMENDMENT OF SOLICITATION NO.		9B. DATED (SEE ITEM 11)	
CODE 072648579		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-020 0008	
				10B. DATED (SEE ITEM 13) 02/09/2016	

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)  
DUNS Number: 072648579  
COR/Invoice Approver: Juan Tanon

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Brownfields Grants Program Support.  
TOCOR: JERRY MINOR-GORDON Max Expire Date: 08/13/2017  
The purpose of this modification is to change the Task Order Contracting Officer's Representative from Rachel Lentz to Jerry Minor-Gordon. All other terms and conditions remain unchanged.

LIST OF CHANGES:  
Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Manuela Meyer	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 03/29/2017

NAME OF OFFEROR OR CONTRACTOR  
ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Reason for Modification : Other Administrative Action</p> <p>Total Amount for this Modification: \$0.00</p> <p>TOCOR (Task Order Contracting Officer's Representative) changed to : JERRY MINOR-GORDON</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center</p> <p>Mail Drop D143-02</p> <p>109 TW Alexander Drive</p> <p>Durham NC 27711</p> <p>Period of Performance: 02/10/2016 to 08/13/2017</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 004		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		CODE SRRPOD		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ICF INCORPORATED, L.L.C. Attn: Sabrina Brown 9300 LEE HIGHWAY (b)(4) FAIRFAX VA 220316050		(X)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		X		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-020 0008	
				10B. DATED (SEE ITEM 13) 02/09/2016	
CODE 072648579		FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.217-8 Option to Extend Services (Nov 1999) and 52.232-20 Limitation of Cost (Apr 1984)

**E. IMPORTANT:** Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 072648579

COR/Invoice Approver: Juan Tanon

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Brownfields Grants Program Support.

TOCOR: JERRY MINOR-GORDON Max Expire Date: 02/13/2018

The purpose of this modification is to extend the period of performance of this task order from August 14, 2017 to February 13, 2018, to allow the contractor to complete work in progress. This period of performance extension is at no additional cost to the Government. The negotiated task order ceiling is \$482,217.00. Incremental funding, up to the negotiated task order ceiling is allowable during the six-month option period extension. The current Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynette Gallion	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 07/20/2017



## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR

ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>funding ceiling IS \$400,000.00. The contractor shall perform work as authorized in accordance with the SOW and at a price not to exceed the amount of funding available on the task order, without prior written approval from the Contracting Officer. All other terms and conditions remain unchanged and in full force and effect.</p> <p>LIST OF CHANGES: Reason for Modification : Other Administrative Action Period Of Performance End Date changed from 13-AUG-17 to 13-FEB-18</p> <p>Maximum Potential Expiration Date changed to : 02/13/2018</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711</p> <p>Period of Performance: 02/10/2016 to 02/13/2018</p>				



<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 2	
2. AMENDMENT/MODIFICATION NO. 005		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OLEM-18-00117	
6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) SRRPOD		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) ICF INCORPORATED, L.L.C. Attn: Sabrina Brown 9300 LEE HIGHWAY (b)(4) FAIRFAX VA 220316050		(x)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-020 0008	
				10B. DATED (SEE ITEM 13) 02/09/2016	
CODE 072648579		FACILITY CODE			

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.  
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule

**13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR Subpart 6.302-1; FAR 52.232-20 Limitation of Cost (Apr 1984)

**E. IMPORTANT:** Contractor ☒ is not. ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 072648579

COR/Invoice Approver: Megan Quinn

Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Brownfields Grants Program Support.

TOCOR: JERRY MINOR-GORDON Max Expire Date: 02/13/2019

The purpose of this modification is to extend the period of performance of this task order from February 14, 2018 to February 13, 2019, to allow the contractor to complete work in progress. This period of performance extension is at no additional cost to the Government. The negotiated task order ceiling is \$400,000.00 and the task order is currently fully funded. The contractor shall perform work as authorized in accordance with the SOW and at a Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Lynette Gallion	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  (Signature of Contracting Officer)	16C. DATE SIGNED 02/14/2018

## CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

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NAME OF OFFEROR OR CONTRACTOR

ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>price not to exceed the amount of funding available on the task order, without prior written authorization from the Contracting Officer. Further, this modification is to change the Contracting Officer's Representative from Juan Tanon to Megan Quinn. All other terms and conditions remain unchanged and in full force and effect.</p> <p>LIST OF CHANGES: Reason for Modification : Supplemental Agreement for work within scope Period Of Performance End Date changed from 13-FEB-18 to 13-FEB-19 New Total Amount for this Award: \$400,000.00</p> <p>Maximum Potential Expiration Date changed to : 02/13/2019</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Total Amount changed from \$482,217.00 to \$400,000.00 End Date changed from 13-AUG-17 to 13-FEB-19</p> <p>CHANGES FOR DELIVERY LOCATION: SRRPOD Amount changed from \$482,217.00 to \$400,000.00</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 02/10/2016 to 02/13/2019</p>				

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. P00006		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY CODE HQAD		7. ADMINISTERED BY (If other than Item 6) CODE	
HQAD US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3803R Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  ICF INCORPORATED, L.L.C. Attn: Sabrina Brown 9300 LEE HIGHWAY (b)(4) FAIRFAX VA 220316050		9A. AMENDMENT OF SOLICITATION NO.  9B. DATED (SEE ITEM 11)  10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-020 0008 10B. DATED (SEE ITEM 13) 02/09/2016	
CODE 072648579		FACILITY CODE			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule					
<b>13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.</b>					
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.				
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).				
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:				
X	D. OTHER (Specify type of modification and authority) FAR Subpart 6.302-1				
<b>E. IMPORTANT:</b> Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)					
DUNS Number: 072648579  Brownfields and Land Revitalization Analytical and Technical Support Brownfields Grants Program Support TOCOR: JERRY MINOR-GORDON Invoice Approver: Jerry Minor-Gordon Alt Invoice App: Derrick Brown The purpose of this modification is to: 1) Extend the period of performance through March 14, 2020 at no additional cost to the Government, in accordance with the bilateral agreement in modification P00015 to contract EP-W-12-020; 2) Update the administrative roles to reflect the primary Invoice Approver as Jerry Minor-Gordon; the Contracting Officer as Meghan Thomas Meyers; and the Contracting Officer Representative/ Alternate Invoice Approver as Derrick Brown. Continued ...					
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.					
15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
		Meghan Thomas Meyers			
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
(Signature of person authorized to sign)		 (Signature of Contracting Officer)		ELECTRONIC SIGNATURE 04/16/2019	

<b>CONTINUATION SHEET</b>	REFERENCE NO. OF DOCUMENT BEING CONTINUED	PAGE	OF
	EP-W-12-020/0008/P00006	2	2

NAME OF OFFEROR OR CONTRACTOR  
ICF INCORPORATED, L.L.C.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>All other terms and conditions remain unchanged.</p> <p>LIST OF CHANGES:</p> <p>Reason for Modification: Additional Work (new agreement, FAR part 6 applies)</p> <p>Period Of Performance End Date changed from 13-FEB-19 to 14-MAR-20</p> <p>Contracting Officer changed from Lynette Gallion</p> <p>to Meghan T. Meyers</p> <p>Contracting Officer Representative changed from Megan Quinn</p> <p>to Derrick Brown</p> <p>Invoice Approving Official changed to : Jerry Minor-Gordon</p> <p>Alternate Invoice Approving Official changed to : Derrick Brown</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Task Order 0008 Ceiling and Funding</p> <p>End Date changed from 13-FEB-19 to 14-MAR-20</p> <p>Delivery Location Code: SRRPOD</p> <p>SRRPOD</p> <p>US Environmental Protection Agency</p> <p>William Jefferson Clinton Building</p> <p>1200 Pennsylvania Avenue, N. W.</p> <p>Mail Code: 3805R</p> <p>Washington DC 20460 USA</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>Period of Performance: 02/10/2016 to 03/14/2020</p>				